

# Certificate Program for Elected Municipal Officials



As a local elected official, you diligently serve your cities and residents while being faced with numerous challenges and navigating an ever-changing landscape of state and federal laws and regulations. To support your efforts, the **Florida League of Cities (FLC)** continues to offer a variety of in-person and virtual educational opportunities to help municipal officials learn about the latest issues, trends and best practices.

We know the time commitment and dedication you put toward training and continuing education, and we want to reward hardworking officials like you who take time out of their busy days to participate in these valuable programs!

The **FLC Certificate Program for Elected Municipal Officials** recognizes elected officials who take part in the League's many training opportunities. This multi-level certificate of achievement program will allow you to earn points for the activities in which you are already participating! You can earn or renew certificates annually based on a designated points system.

## CERTIFICATE LEVELS

Level One:  
**Bronze Certificate of Merit – 10 points**

Level Two:  
**Silver Certificate of Leadership – 20 points**

Level Three:  
**Gold Certificate of Excellence – 30 points\***

## HOW DOES IT WORK?

- ▶ **Sign Up:** City officials sign up online using the FLC event registration system, at no cost, to pursue or renew certificates.
- ▶ **Attend Training Events:** League staff track each member's cumulative points through event registrations in our membership database. Points are accumulated from July to July of the following year.
- ▶ **Track Your Progress:** FLC staff will provide a point update halfway through the program year.
- ▶ **Celebrate Your Achievement:** Each year, certificate recipients will receive a press release for their use and recognition by Quality Cities magazine and at the FLC Annual Conference.

*\*Officials who have completed the Institute for Elected Municipal Officials (IEMO), IEMO II, and who earn their Gold Certificate only need to earn 15 points in subsequent years to retain the Gold Certificate.*

## SCAN TO SIGN UP



## The following activities will count toward the certificate program on an annual basis:

| Program/Event                         | Points per | Available |
|---------------------------------------|------------|-----------|
| Online Orientation**                  | 2          | 2         |
| IEMO**                                | 10         | 10        |
| IEMO II**                             | 10         | 10        |
| State-Mandated 4-Hour Ethics          | 4          | 4         |
| FLC Leadership Class**                | 5          | 5         |
| FLC webinars                          | 1          | 16        |
| Annual Conference participation       | 10         | 10        |
| Legislative Conference participation  | 6          | 6         |
| Legislative Action Days participation | 4          | 4         |
| Online Advocacy Course                | 2          | 2         |

*\*\*Points for these programs can be earned only once.*

## HOW CAN I EARN MY CERTIFICATE?

Here are some examples of how you can reach levels of achievement by participating in FLC offerings throughout the year:

### Silver Certificate of Leadership

- ▶ Attend Online Orientation (2 points)
- ▶ Attend 14 FLC webinars (14 points)
- ▶ Certify completion of State-Mandated 4-Hour Ethics training (4 points)

### Silver Certificate of Leadership

- ▶ Attend IEMO II (10 points)
- ▶ Attend six FLC webinars (6 points)
- ▶ Certify completion of State-Mandated 4-Hour Ethics training (4 points)

### Silver Certificate of Leadership

- ▶ Attend Annual Conference (10 points)
- ▶ Attend Legislative Conference (4 points)
- ▶ Attend four FLC webinars (4 points)
- ▶ Certify completion of State-Mandated 4-Hour Ethics training (4 points)

### Gold Certificate of Excellence

- ▶ Attend Online Orientation (2 points)
- ▶ Attend IEMO (10 points)
- ▶ Attend Legislative Action Days (4 points)
- ▶ Attend Legislative Conference (6 points)
- ▶ Attend five FLC webinars (5 points)
- ▶ Certify completion of State-Mandated 4-Hour Ethics training (4 points)

### Gold Certificate of Excellence

- ▶ Attend Annual Conference (10 points)
- ▶ Attend Legislative Conference (6 points)
- ▶ Attend Legislative Action Days (4 points)
- ▶ Attend 10 FLC webinars (10 points)
- ▶ Certify completion of State-Mandated 4-Hour Ethics training (4 points)

**Please Note:** Points can be earned for viewing recorded webinars only if those webinars were broadcast between July 15 and July 15 of the program year for which a certificate is being awarded.

Once registered, participants will be automatically enrolled in the next program year while they are still eligible.

We look forward to recognizing committed elected municipal leaders for their efforts to provide excellent service to Florida's cities and their residents. Visit [flicities.com/certificate](http://flicities.com/certificate) to sign up today and start earning points toward your certificate!