
FLORIDA LEAGUE OF CITIES

2025 ANNUAL CONFERENCE

AUGUST 14-16, 2025

SIGNIA BY HILTON

ORLANDO BONNET CREEK

REGISTRATION INFORMATION

Paid registration is required to receive housing
information. Sign up early!

*Hotel Reservation Deadline: **July 22, 2025***

*Conference Registration Deadline: **August 1, 2025***



#FLCITIES2025

GENERAL INFORMATION

The Florida League of Cities (FLC) 2025 Annual Conference will be held August 14-16, 2025, at the Signia by Hilton Orlando Bonnet Creek.

The conference is an opportunity for municipal officials and senior staff to enhance leadership skills, learn from municipal experts, share ideas with peers, discuss strategies for Florida's future, and discover the latest products and services for municipal governments.

This year's conference will include breakout sessions, committee meetings, keynote presentations, awards, and more. Don't miss this opportunity to learn, network, and share.

LOCATION/DATES

Signia by Hilton Orlando Bonnet Creek
Thursday, August 14 - Saturday, August 16, 2025

REGISTRATION HOURS

Wednesday, August 13: 12:00 p.m. - 4:30 p.m.
Thursday, August 14: 7:00 a.m. - 7:00 p.m.
Friday, August 15: 7:30 a.m. - 5:00 p.m.
Saturday, August 16: 7:30 a.m. - 2:30 p.m.

REGISTRATION FEES

City/County/Government (\$650), **Corporate** (\$750), and **Guest** (\$175): These fees cover your name badge, admission to all conference sessions and the exhibit hall, refreshment breaks, Friday's membership networking event, Saturday's Past Presidents' Luncheon and Installation, and the Inaugural Celebration on Saturday night.

NOTE: Registrants are defined as any elected government official or any employee of governments, organizations, or corporations.

Guests are defined as spouses, partners, or other nonprofessional relations of conference delegates. Guest registration **may not** be used for other elected government officials, staff, or company representatives.



Teen Guest 13-18 years (\$20) and **Child Guest 3-12 years** (\$15): These fees cover your name badge, admission to the exhibit hall, Friday's membership networking event, and refreshment breaks. **Teen and child guest registrations do not include Saturday's Past Presidents' Luncheon or the Inaugural Celebration.**

REGISTRATION PROCEDURES

Online Registration – Credit Cards Only

Visit flcities.com/annualconference to access online registration and pay with your Visa, Mastercard, or American Express. You will receive your conference confirmation immediately via email. Conference confirmations include your registration information, totals, and housing instructions. Please check your confirmation carefully to verify that all information is correct and inform the League immediately of any changes.

Mail Registration – Checks Only

To pay via check, fill out the registration form on page 8, attach your check for the appropriate fee, and mail it to the League office by **Friday, August 1, 2025**. Name badges and other information can be picked up at the conference registration desk.

DEADLINES

Registration – Conference registrations must be received no later than **Friday, August 1, 2025**. If you are unable to meet this deadline, please register on-site.

NOTE: Registration fees will increase to \$680 for government and \$780 for corporate registrants for all registrations done on-site. We encourage you to register in advance.

Hotel Reservations – The cutoff date for reservations at Signia is **July 22, 2025**. Reservations must be made via an FLC-provided registration link only; no one will receive housing information until **after** their **paid** registration is received. Please see page 7 for more details.

CANCELLATION POLICY

Conference registration cancellation requests must be sent in writing via email to mhowe@flcities.com. All cancellations received in the FLC office by 5:00 p.m. **Friday, August 1, 2025**, will receive refunds, minus a \$50.00 cancellation fee. Refunds will be issued after the conference. **No refunds can be made after August 1 or for early departure from the conference.**

Hotel reservations must be canceled no later than **72 hours** prior to the scheduled arrival date to avoid a penalty of one night's room and tax.

SPECIAL NEEDS

If you are physically challenged and require special services or if you have special dietary needs (i.e., allergies or kosher or vegetarian meals), please attach a written description to your registration form. Contact the hotel directly if you need any special accommodations in your room.

CERTIFICATION CREDIT

This conference qualifies for 10 points in our **Certified Elected Municipal Official** program. Visit flcities.com/certificate for details or contact Christen Dangro at cdangro@flcities.com for more details.

LIVE FEEDS VIA SOCIAL MEDIA

The League will be posting real-time updates and photos via Facebook, Instagram, and X during the conference. Follow @FLCities on all major platforms. Connect with the conversation or pose questions by using the hashtag **#FLCities2025** in all your conference-related posts.

THURSDAY IS CITY SHIRT DAY!

We encourage all of you to show your city spirit by wearing your city shirt on **Thursday, August 14**.

CONTACT INFORMATION

For additional information, please contact Melanie Howe at mhowe@flcities.com or 850.222.9684.

CONFERENCE HOUSING INFORMATION

The **Signia by Hilton Orlando Bonnet Creek** will serve as the conference hotel. It is located at 14100 Bonnet Creek Resort Lane in Orlando. The hotel's phone is 407.597.3600. (**NOTE:** Reservations may only be made via an FLC-provided code. Please do not call the hotel to make reservations until you receive this code.) FLC has secured the reduced rate of **\$20** per day for self-parking and **\$42.75** per day for valet parking.

Visit the hotel's website at hiltonbonnetcreek.com for complete details about the facility.

ROOM RESERVATIONS – IMPORTANT – PLEASE READ

In order to protect our room blocks for conference registrants, it is our policy that no one will receive housing information **until we have received your PAID registration**. Once your registration is paid, you will be sent housing information via email.

Please note that the reservation cutoff date at Signia is **July 22, 2025**, and the rate is **\$204/night**. It is important that you register for the conference early so you have plenty of time to make your reservations. **Availability is on a first-come, first-served basis.**

Remember that we are unable to guarantee reservations for anyone or the exact date on which the hotel block will sell out, **please register early**.

