

Memorandum

TO: Local Governments participating in Coronavirus Relief Funds (CRF-2)

FROM: Robert Dearduff, Assistant Director of Special Programs

SUBJECT: Technical Guidance-Income Restrictions

DATE: November 3, 2020

Rental Assistance-Effective immediately we are removing the income limit restriction of 120% AMI for rental assistance. We don't expect that this will mean that you will now serve applicants that are well above that amount, we expect you will continue to serve your core SHIP applicants. However, what it does mean is that you no longer need to collect or verify income information which will hopefully allow you to assist applicants in a timelier manner. You no longer need to complete a RIC, and an applicant no longer needs to provide income information on the self-certification or application.

Homeownership Assistance-If you are assisting homeowners with mortgage assistance or emergency repairs, consider increasing the income limit to 140% AMI.

Amendments-If you are due a second allocation of CRF funds and have not submitted an executed amendment to FHFC, the executed document needs to be received by November 16, 2020. If this is not received by the 16th, the funds from your second allocation may be reallocated to another local government. IF you do not believe you will have an executed amendment by the 16th, please contact me immediately. If you do not wish to receive your additional allocation, please let me know that as well.

Keep in mind, even if you do not receive a second allocation, you MUST execute an amendment.

Additional Funds-There are additional funds available (beyond the second allocation) to local governments that have performed well in encumbering and expending funds. If you have been successful in moving CRF funds and believe you can spend more funds in excess of your current allocation by December 30, please send the following information (this will NOT require another amendment as long as you executed an amendment that included additional funds).

1. Amount of additional funds requested (to be spent by 12/30/2020)	
2. Activities to be funded	

Please keep in mind that these changes do not affect the requirement that all applicants must have a **documented COVID related hardship**. If you have questions, please contact me or the Florida Housing Coalition staff.

Ron DeSantis, Governor

Board of Directors: Ron Lieberman, Chairman • Ray Dubuque, Vice Chairman
Ryan Benson • Dane Eagle • Sandra Einhorn • LaTasha Green-Cobb • Bill Gulliford

Harold "Trey" Price, Executive Director