



Town of Ponce Inlet

4300 South Atlantic Avenue
Ponce Inlet, Florida 32127

Please find enclosed an original nomination packet for City Employee of the Year and eight copies from the Town of Ponce Inlet.

Jeaneen Clauss
Assistant Town Manager/Deputy Clerk

2007 Florida Cities of Excellence Awards Program ▶ Nomination Form

Category (Please check one) See Award Criteria for more information. Please print or type. One nomination per page.

FLORIDA CITY OF EXCELLENCE AWARD
Name of Municipality Nominated _____
Nominated by _____
(Name of City/Town/Village)

CITY SPIRIT AWARD
Name of Municipality Nominated _____
Nominated Project _____
Nominated by _____
(Name of City/Town/Village)

MAYOR OF THE YEAR
Name of Individual Nominated _____
Nominated by _____
(Name of City/Town/Village)

COUNCIL MEMBER OF THE YEAR
Name of Individual Nominated _____
Nominated by _____
(Name of City/Town/Village)

CITY EMPLOYEE OF THE YEAR
Name of Individual Nominated Daniel J. Scales
Title Fire Chief Department Fire Department
Nominated by Town of Ponce Inlet
(Name of City/Town/Village)

CITY MANAGER OF THE YEAR
Name of Individual Nominated _____
Nominated by _____
(Name of City/Town/Village)

CITY CLERK OF THE YEAR
Name of Individual Nominated _____
Nominated by _____
(Name of City/Town/Village)

CITY ATTORNEY OF THE YEAR
Name of Individual Nominated _____
Nominated by _____
(Name of City/Town/Village)

CITY FINANCE OFFICIAL (DIRECTOR OR OFFICER) OF THE YEAR
Name of Individual Nominated _____
Nominated by _____
(Name of City/Town/Village)

CITY CITIZEN OF THE YEAR
Name of Individual Nominated _____
Nominated by _____
(Name of City/Town/Village)

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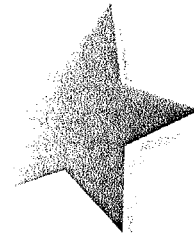
The following person will be the main contact if your city's nominee is selected as a finalist.

Please print or type.

Name Jeanee Clauss
Title Assistant Town Manager/Deputy Clerk
Government Town of Ponce Inlet
Address 4300 South Atlantic Ave, Ponce Inlet, FL 32127
Telephone Number (386) 236-2150 Fax (386) 322-6717
E-mail Address Jclauss@Ponce-Inlet.org

This nomination has been voted on and approved by a majority of the city council/commission.

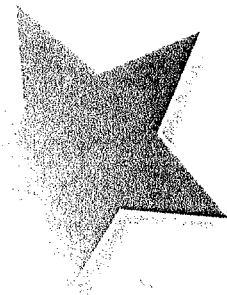
Signed Jeanee P. Clauss
City Clerk



The judges will use the narrative and supportive information to select the award winners. Nominators/nominees are asked not to contact the judges directly.

In the narrative, please be clear and concise, using the Award Criteria to support the selection of your nominee. Please type (or print in black ink), up to 1,200 words, double-spaced on white 8-1/2" x 11" paper.

Please include a word count: 493
Number of words



Up to 10 pages of supportive information (newspaper clippings, photographs, letters from constituents, etc.), on 8-1/2" x 11" paper (single-sided) may be provided. Please do not include videotapes, DVDs, CDs or Power-Point presentations.

Submit nominations by **August 10, 2007**:
Florida League of Cities, Inc.
Attn: Florida Cities of Excellence
301 S. Bronough Street, Suite 300 (32301)
P.O. Box 1757
Tallahassee, FL 32302-1757



Narrative

Chief Scales has proven to be a valuable asset to the Town of Ponce Inlet. His experience (over 23+ years) in the fire service has served the Town well. Under his leadership, the Town recently completed an ISO evaluation which resulted in a full category improvement in the Town's ISO rating, raising us from a class 6 to class 5. Further, the State Department of Health completed an inspection of our EMS facilities which resulted in an exemplary inspection report. In fact, after only inspecting one vehicle, the Health Department inspector decided not to inspect the other ALS vehicles due to the cleanliness and completeness of the first vehicle he inspected.

The average response time to calls is three minutes or less. The Town's per capita ALS skills are one of the highest countywide, despite the Town's smaller population and lower call volume. Chief Scales also implemented a customer service survey program. This has been well received by residents and visitors alike. The Fire Department staff continuously receives high marks in patient satisfaction and level of service.

In small towns, it is often necessary for key staff to wear several hats. Due to our limited budget, Chief Scales has also willingly and eagerly assumed the responsibility of coordinating and handling all matters related to the Town's technology (computer network, phone systems, audio/visual needs, website maintenance, etc.) In the past year, he oversaw the design and installation of all network components within the new Town Hall and Police station. He was integral to the development, selection and installation of a completely new digital phone system for the new facilities. He further oversaw, directed, and participated in the relocation of all computer and network assets in the new

facilities. He coordinated the successful relocation of the emergency 911 system to the new dispatch center, working directly with the Police department and Volusia County. He was responsible for the development and installation of the audio/visual system in the new Council chambers. He has been the point of contract for the re-design of the Town's website. He coordinates any/all additions and updates to the Town's website and the Town's government access channel 99. Chief Scales has worked closely with the Utility Billing Department to establish on-line bill payment this year, processing credit card payments in-house and various other issues related to our accounting software. In addition to all of these responsibilities, Chief Scales is actively involved with the Children's Activity Committee functions, such as the annual Halloween party, tree lighting and holiday party in December, and the Easter party. He oversaw the complete renovation of the Fire Department and functioned as the project manager for this. He also participates in monthly meetings of the Volunteer Firefighter Association and quarterly meetings of the Volunteer Pension Board. Chief Scales exemplifies professionalism, is dependable, works well with staff and citizens alike, and is willing and eager to do whatever needs to be done within the organization.