

2006 Florida Cities of Excellence Awards Program ▶ Nomination Form

Category (Please check one) See Award Criteria for more information. Please print or type. One nomination per page.

FLORIDA CITY OF EXCELLENCE AWARD

Name of Municipality Nominated _____

Nominated by _____

(Name of City/Town/Village)

CITY SPIRIT AWARD

Name of Municipality Nominated _____

Nominated Project _____

Nominated by _____

(Name of City/Town/Village)

MAYOR OF THE YEAR

Name of Individual Nominated _____

Nominated by _____

(Name of City/Town/Village)

COUNCIL MEMBER OF THE YEAR

Name of Individual Nominated _____

Nominated by _____

(Name of City/Town/Village)

CITY EMPLOYEE OF THE YEAR

Name of Individual Nominated _____

Title _____ Department _____

Nominated by _____

(Name of City/Town/Village)

CITY MANAGER OF THE YEAR

Name of Individual Nominated _____

Nominated by _____

(Name of City/Town/Village)

X CITY CLERK OF THE YEAR

Name of Individual Nominated FAITH G. MILLER

Nominated by CITY OF DELTONA

(Name of City/Town/Village)

CITY ATTORNEY OF THE YEAR

Name of Individual Nominated _____

Nominated by _____

(Name of City/Town/Village)

CITY FINANCE OFFICIAL (DIRECTOR OR OFFICER) OF THE YEAR

Name of Individual Nominated _____

Nominated by _____

(Name of City/Town/Village)

CITY CITIZEN OF THE YEAR

Name of Individual Nominated _____

Nominated by _____

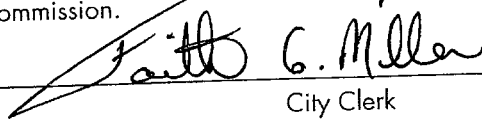
(Name of City/Town/Village)

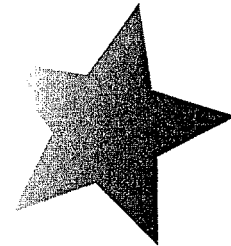
[OVER]

Please print or type.

Name Jennifer Romaker
Title Deputy City Clerk
Government City of Deltona
Address 2345 Providence Blvd., Deltona, FL 32725
Telephone Number (386) 561-2100 Fax (386) 789-7230
E-mail Address jromaker@ci.deltona.fl.us

This nomination has been voted on and approved by a majority of the city council/commission.

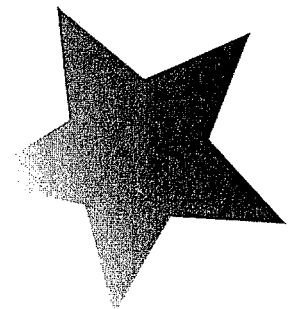
Signed 
City Clerk



The judges will use the narrative and supportive information to select the award winners. Nominators/nominees are asked not to contact the judges directly.

In the narrative, please be clear and concise, using the Award Criteria to support the selection of your nominee. Please type (or print in black ink), up to 1,200 words, double-spaced on white 8-1/2" x 11" paper.

Up to 10 pages of supportive information (newspaper clippings, photographs, letters from constituents, etc.), on 8-1/2" x 11" paper (single-sided) may be provided. Please do not include videotapes, DVDs, CDs or Power-Point presentations.



Submit nominations by **August 18, 2006:**
Florida League of Cities, Inc.
Attn: Florida Cities of Excellence
301 S. Bronough Street, Suite 300 (32301)
P.O. Box 1757
Tallahassee, FL 32302-1757



some of the County's proposed Charter amendments.

- k) Commissioner Carmolingo stated the Florida League of Cities was seeking nominations for City Clerk of the Year and he recommended nominating Faith Miller. **The Commission concurred with the nomination.** Mayor Mulder stated a letter would need to be drafted to the League.
- l) Commissioner Denizac stated she was still upset regarding the handicap issue. Vice Mayor Santiago stated the issue is being addressed and feels the Parks & Recreation Committee should be given the opportunity to work on the recommendations. Commissioner Denizac reiterated that she would like a sub-committee for the physically challenged. Mr. Blossom stated it was his understanding that the Commission gave Commissioner Denizac the authority to direct the Parks & Recreation Advisory Committee on establishing a sub-committee.
- m) Mayor Mulder reminded the Commission that he would be volunteering as a camp counselor the week of June 26th - 30th.
- n) Mayor Mulder stated he was working on the possibility of cable television broadcasting of meetings.

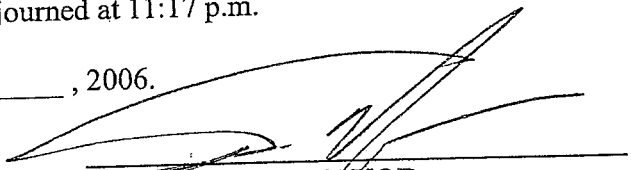
11. CITY ATTORNEY COMMENTS: None.

12. ACTING CITY MANAGER COMMENTS: None.

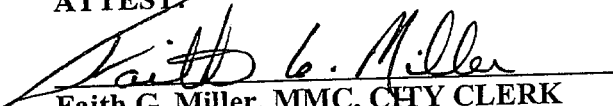
13. ADJOURNMENT:

There being no further business, the meeting adjourned at 11:17 p.m.

Approved this 3rd day of July, 2006.


Dennis Mulder, MAYOR

ATTEST:


Faith G. Miller, MMC, CITY CLERK

**FAITH G. MILLER
NARRATIVE
2006 CITY CLERK OF THE YEAR AWARD**

As the City of Deltona's first and only City Clerk to date, Faith Miller has seen this City experience its share of growing pains from a small retirement subdivision established in the 1960's and only a few thousands residents; to incorporation in 1995 with 65,000 residents; to a present day municipality with over 83,000 residents. She has consistently gone above and beyond her duties during this growth "spurt" by bringing over 20 years experience in the public administration area to help guide Deltona into a viable community.

Ms. Miller's credentials include a Bachelor's and Master's Degree in Public Administration as well as earning the designation of Master Municipal Clerk (MMC). This designation is the highest recognition within the City Clerk profession and requires years of dedication and hard work to earn. In addition to her formal education, Faith has expanded her base of knowledge through active participation in several professional organizations which include Public Risk Management of Florida; the International Institute of Municipal Clerks (IIMC) where she has served on the *Program Review Certification Committee* and numerous other advisory committees; and the Florida Association of City Clerks (FACC). As a member of FACC, she served two terms as the Central East Director and proceeded to devote her spare time in various positions of the Executive Board and ultimately become FACC President for 2004/05. As the Past President in 2005/06, her duties included being the Chair of the *Nominating Committee* and the *President's Advisory Committee*.

Within the confines of her post as Deltona's City Clerk in 2005, the New Year had barely begun when discussion began on how best to celebrate the City of Deltona's 10th Anniversary as a city on December 31, 2005. A Citizen Committee was established with Faith as its lead City

liaison, but this position quickly grew from just a support role with the Committee to actual planning of the entire event. Over the course of the year, plans were made and revised, again and again by the Committee and City Commission and through all the changes, Faith continued to provide the most professional guidance and keep everyone focused on the ultimate goal of providing the best celebration for this auspicious event. In addition to the Anniversary event, the City Commission announced the desire to hold the City's first July 4th Fireworks Celebration. Once again, Faith stepped up to organize the receipt of bids from national fireworks providers and coordinating volunteers for the event. In August 2005, Faith began the planning and organizing for another event that she initiated and has been dear to her heart – the City's 4th Annual Halloween "*Spooktacular*" Event on October 31st. This event has consistently grown in popularity with 2005 having over 8,000 participants enjoying a safe and fun alternative to traditional trick-or-treating. In between these important City events, Faith continued to show her outstanding organizational prowess by fulfilling the necessary day-to-day duties as the City Clerk.

The City of Deltona began internal optical imaging of its permanent and long-term (over 15 year retention) records in 2003 with one Records Clerk. During 2005, Faith expanded the City's Records Management Program and it now encompasses three Records Clerks that image both regular documentation and large building plans. This allowed the City to free up much needed records storage space for future growth. In addition to the Records Management Program, Faith was instrumental in establishing a Contracts Coordinator position within the City Clerk's Office. This position, under her direction, is responsible for the maintenance of all of the City's agreements and contracts including ensuring compliance by all parties and providing renewal/expiration notifications. Faith is also responsible for the maintenance of the City's

official website – www.ci.deltona.fl.us. In 2005, Faith expanded the direction of the website by adding audio listening capabilities of City Commission meetings. This enables residents to listen to all City Commission meetings from home via the Internet on their home computers. This project has allowed residents to become more involved in their City and become more aware of the actions taken by the City Commission.

Faith also serves as the City's liaison to Volusia County's Emergency Operations Center during natural disasters and emergencies such as hurricanes. She spends 24-hour shifts bunkered down in the County EOC assisting in the coordination of City/County services and getting aid to Deltona residents during very difficult times.

Another milestone of 2005 included Deltona's municipal elections which garnered a new Mayor (only the second in Deltona's history) and three new City Commissioners. Ms. Miller spent post-election time educating the new officials in Government-in-the-Sunshine laws, City policies, and much more as many were new to political/governmental procedures and laws.

Through all these ups and downs, Faith continued to show calm during the storm with her outstanding versatility, organizational and leadership skills, and all around need to ensure that the best is always achieved for the City of Deltona.